



## *2010 Gliding Day Information Pack*



Have a great day out while raising funds for RASASC - Fly for free by raising sponsorship of £50 or more, or buy a "pot luck" flight on the day. Or come and watch from our picnic area - BBQ, refreshments, cakes.

# **Charity Gliding Day in aid of RASASC** on **Bank Holiday Monday, 3rd May 2010** at **Surrey Hills Gliding Club, Kenley (near Caterham)**

RASASC supports male and female survivors of rape and sexual abuse. We offer confidential telephone helplines, individual counselling, self-help groups, family support and awareness. It is a taboo discussion subject, but one in four people are survivors of rape and or sexual abuse - you never know when someone you know will need our help. So please support us in whatever way you can. Some 70 dedicated, caring volunteers run all of our services.

Our Information Pack contains a Gliding Information Sheet, Sponsorship Form, Booking Form and useful advice on how to set up an online sponsorship page. Last year's RASASC Charity Gliding Day raised £1,500 in funding, which went towards answering 2,300 helpline calls and providing 1,500 hours of individual counselling. We hope to do even better this year.

Sonja F.  
RASASC Management Coordinator & Fundraiser



# 2010 GLIDING DAY - INFORMATION SHEET



## How do Gliders Operate?

The flights are in dual-controlled two-seater gliders with a qualified instructor pilot sitting in tandem behind the passenger's front seat. The gliders are launched from a cable, being pulled into the air by a winch. Once airborne they circle and maintain height for a period before gliding gently back down. The pilots seek out rising air currents (thermals) to keep them aloft as long as possible. The length of a charity flight is about 10 minutes, but often longer in later warming air conditions. There will be 2 or 3 gliders in use on Gliding Day.

## Where and When?

- **Surrey Hills Gliding Club**, Kenley Airfield, Kenley, Surrey CR8 5YG.
- Tel: 020 8763 0091 Website: [www.southlondongliding.co.uk](http://www.southlondongliding.co.uk)
- **Monday 3rd May 2010** (Bank Holiday Monday), starting from 9.30am onwards. The flights are grouped into morning or afternoon session slots.
- **Age limits:** Minimum age 13 (no maximum age limit), but if aged under 16 an adult must sign a consent form on the day on your behalf.
- **Height:** Maximum 6'2" (if you are over 6'2" but long in the leg you may still fly - call the Gliding Club beforehand on 020 8763 0091 to discuss the possibility of your fitting into a glider cockpit).
- **Weight:** Max 95kg or 15 stone (if heavier, call the Club on 020 8763 0091 to discuss flight possibility).
- **Medical standards:** Are the same as for driving a car.
- **Clothing:** No special requirements.
- **Insurance:** Included in the price (British Gliding Association covers you via the Club's insurance).

## How do I book my flight?

Complete the attached booking form and send it to us as soon as possible. Numbers limited to **40 bookings** – 20 morning flights (arrive at airfield 9.30-10.30am) and 20 afternoon flights (arrive 12-1pm), for take-off on a first come, first reserved basis.

1. **Sponsored Flights** – Free with a minimum sponsorship of £50, but we hope you can raise £100 or more. Fill in the booking form and send with £50 deposit (non-returnable). On the day of the flight, please let us know the total amount you have raised. Return sponsorship forms and all money raised (less the £50 already paid) by 1st June 2010. Please make sure your sponsors fill in the Gift Aid section and all the required details. Make cheques payable to RASASC.
2. **Pot Luck on the Day** – You can also turn up on the day and, if there are spaces available, buy a flight for £50 (or if you've enjoyed your first flight, buy a second for £50). We cannot however guarantee you a space if you take this option.

## On the Ground / Food & Drink / Friends and Family

- **Facilities** – Small clubhouse, plenty of parking, burger bar, tea and coffee. RASASC will provide homemade cakes to raise funds and may run a BBQ if volunteers are available. Kenley Common (adjoining the airfield) has extensive dog walking, picnic and play areas. Why not bring chairs, rugs and a picnic for a relaxing family day out? There are lots of photography opportunities. Note: dogs must be kept on leads and children must be supervised.
- **Bad weather** – In the event of extremely bad weather, all participants will be issued with a Club voucher so that an alternative convenient date can be booked with the Club.
- **Flight Certificate** – Surrey Hills Gliding Club will issue a Certificate to you at the end of your flight.

We sincerely hope you'll decide to give gliding a go – it is often described as a thrilling 'once in a lifetime' experience, and is an excellent way in which to raise funds for such a worthwhile cause. There will be lots of other people trying gliding for the first time, and you are welcome to bring friends and family along to watch you on a day. Last year's "fliers" raised £1,500 for us and we hope to raise a lot more this year.

Finally, if you don't want to fly we always appreciate help on the flight check-in desk and refreshment stalls. If you can assist, let the office know on 01483-452900 or by e-mail to [admin@rasasc-guildford.org](mailto:admin@rasasc-guildford.org).



# RASASC GLIDING DAY - SPONSORSHIP FORM



NAME OF PERSON UNDERTAKING FLIGHT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

The above-named person will take a glider flight on Bank Holiday Monday, **3rd May 2010** at Surrey Hills Gliding Club in aid of **RASASC (Rape & Sexual Abuse Support Centre), UK Reg. Charity No.1059154**. He/she must raise a minimum of £50, and hopes to raise £100+. Sponsorship must be paid by 1<sup>st</sup> June 2010.

**PLEASE BE AS GENEROUS AS YOU CAN**  
***COME AND WATCH THE FLIGHT – ALL WELCOME !!***

\*Please tick

FULL NAME	Address and E-Mail	Tel. No.	Amount (£)	*Gift Aid
1.	Address:  E-mail:			
2.	Address:  E-mail:			
3.	Address:  E-mail:			
4.	Address:  E-mail:			
5.	Address:  E-mail:			
6.	Address:  E-mail:			
7.	Address:  E-mail:			
8.	Address:  E-mail:			

**Page total:**

*\* If you are a tax payer, please tick the Gift Aid box so that we can claim back any tax you have paid on your donation (currently 28p of every £1 you donate). We don't need your tax details – only your agreement.*

**TO H.M. TAX OFFICE:** We, who have given our names and addresses, and who have ticked the box entitled 'Gift Aid', want the above-named charity to reclaim tax on our donations. We understand that each of us must pay income tax or capital gains tax equal to the tax reclaimed by the charity on the donation.



# **RASASC GLIDING DAY – BOOKING FORM 2010**



To book your flight, please complete this form (in BLOCK CAPITALS)

**Only 40 bookable flights – first come, first reserved basis**

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

E-mail: \_\_\_\_\_  
(Please specify, as this will be our primary means of contact)

Home Tel No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

How did you hear about the event? \_\_\_\_\_

Please enter details:

Female/Male:	Date of Birth:	Height:	Weight:

**NOTE:** Minimum flying age 13. If under 16 an adult must sign your consent form on the day.  
If over 95kg (15 stone) in weight, or over 6'2" in height, speak to the Gliding Club (020 8763 0091) before booking, as flight may still be possible but cannot be guaranteed due to certain cockpit limitations.

### **SPONSORSHIP:**

- I am seeking to collect total sponsorship of £50 or more .I enclose a non-returnable deposit of £50.
- I will provide details of the total sponsorship money raised on the actual day, and all sponsorship money (less £50 already paid) will be collected and forwarded by me on or before 1<sup>st</sup> June 2010.

I would prefer: Morning flight  (arrive at airfield 9.30am-10.30am)  
Afternoon flight  (arrive at airfield 12pm-1pm)

I am flying with (name of friend or group): \_\_\_\_\_

I would like to receive the RASASC newsletter (e-mailed):  (yes please)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return booking form and cheque(s) to RASASC, PO Box 1009, Guildford, Surrey GU1 9EE**

Upon receipt, an e-mail will be sent to acknowledge and confirm your booking.

If making a late booking, call RASASC to agree the form and cheque(s) brought to Kenley on the day.

**Please make all cheques payable to RASASC.**

## RASASC Fundraising via MyCharityPage.com

As well as using the sponsorship form in this information pack, another option is to set up your own free online fundraising page at [www.mycharitypage.com](http://www.mycharitypage.com)

RASASC is registered with the “MyCharityPage.com” website. They accept online donations towards our fundraising events at no cost to you or RASASC, and the process of setting up your own fundraiser page(s) is very simple – taking only a few minutes to complete.



**1. Create a username.** Eg. If your name is Paul and you are running a marathon, your username might be [www.mycharitypage.com/paulmarathon](http://www.mycharitypage.com/paulmarathon). You would then insert [www.mycharitypage.com/paulmarathon](http://www.mycharitypage.com/paulmarathon) into e-mails or electronic newsletters so that your friends, family, colleagues and even complete strangers can visit your page and donate online by credit or debit card towards your fundraising activities.

**2. Create a profile and add basic event details.** You can upload photos (and even videos), write about the fundraising event and (if you wish) describe why you are supporting RASASC. Select our charity by adding a link to [www.rasasc-guildford.org](http://www.rasasc-guildford.org). You can edit and update your profile and event(s) details at any time. Once your event is over, the event on your fundraising page will remain open until the fundraising end date you entered. This will allow extra supporters time to make a late donation after the actual event.

### **Receiving Donations**

When a website user or sponsor visits your MyCharityPage screen they can select 'donate now'. They will then be taken to a donation payment screen. If they decide to donate £10 to your fundraising, their credit/debit card will be charged with £10 + 2.75% transaction charge or £10.28. If your donor is a UK taxpayer and selects the Gift Aid box as well as providing their full name and address, then MyCharityPage will reclaim the Gift Aid on behalf of RASASC. We will then receive £12.82. MyCharityPage will NOT deduct any commission or administration charges.

The user or sponsor can make a donation and remain anonymous, but if they choose to remain anonymous then Gift Aid cannot be reclaimed on their donation because donors must be identifiable UK taxpayers.

### **Adding Offline Donations**

With MyCharityPage you can also add details of money raised elsewhere (ie. not donated online through your fundraisers page). You can enter these amounts as offline donations so they are included in your overall fundraising total shown on your profile page. Select 'my events' and then select 'offline donations', then enter the donation amount and add confirmation (where applicable) that RASASC will reclaim the Gift Aid (as MyCharityPage cannot reclaim Gift Aid for offline donations). Your event page will then show the ongoing total of all fundraising as you progress towards your target.